

Announcement regarding the application of resources of the funds for the promotion of convention trips and research stays for junior academics of the OVGU

The funds of the BMBF/ Professor Programme II for the promotion of female junior academics (doctorands and post-docs) for convention trips and research stays are purpose-specific provided via the Gender Equality Office of the OVGU (BfG). The focus lies, on the one hand, on the support of women who are on their way to get their professorship and, on the other hand, on the support of women on the career ladder in fields which lack the representation of female academic leading personalities (MINT-Fields).

Entitled and eligible for grants are doctorands and post-docs (up to 6 years post-doc; parenting time is considered with 2 years in addition for each child).

Contact:

Gleichstellungsbeauftragte der Universität
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The following promotions are possible:

- >Support of national and international convention trips
- >Promotion of research stays (up to max. 2 months)

->Full announcement for download

1. Support of national and international convention trips

Support funds are being assigned based on the promotion of convention trips by the DAAD for the participation at conventions once in each calendar year. The active participation at national and international conventions, workshops and congresses can be promoted. An active participation presumes the presentation of a poster or a speech at the event. There needs to be specialised connection between the research topic of the applicant and the academic alignment of the event.

Criteria:

- A support document of the supervising professor is at hand
- Funding possibilities through the chair must be utilised primarily (written confirmation of the supervising professor)
- journeys that are related with profit activities cannot be promoted

Promotion:

1. (Attested) travel costs (cheapest itinerary; in case of flights: economy class)
2. Convention fee
3. Additional grant for the stay (board and lodge) (fixed rate per attested convention day according to the German Travel Expenses Law/Bundesreisekostengesetz)

4. The maximum sponsorship sum is generally 2000 Euros per application

Application:

- completed application form
- short description of the event and the submitted contribution
- abstract of the submitted contribution (poster/presentation)
- support letter of the supervising professor as well as a written confirmation of existing funding opportunities by the professorship
- confirmation of the acceptance of the contribution through the organiser of the convention
- estimate of costs to be incurred

Dead-line for the application: at least **4 weeks** before the scheduled date of the journey

2. Promotion of research stays (up to max. 2 months)

The support funds enable longer research stays (once in each calendar year for up to 2 months) for academics of the OVGU at national and international partner institutions.

Criteria:

- as described in 1.

Support:

1. (Attested) travel costs (cheapest itinerary; in case of flights: economy class; singular round trip)
2. Additional grant for the stay (board and lodge) (fixed rate per attested convention day according to the German Travel Expenses Law/Bundesreisekostengesetz)
3. The max. funding total is 5000 Euros per application

Application:

- completed application form
- description of the research project (max. 1 page)
- support letter of the supervising professor as well as a written confirmation of existing funding opportunities by the professorship
- invitation letter of the receptive institution, which states the time span and the contentual focus of the research stay
- estimate of costs to be incurred

Dead-line for the application: 15.01. / 15.05. / 15.09.

A short-term decision, regarding the eligibility, is going to be made after the application has been handed in at the BfG.

Please note that the journeys have to be applied, permitted and deducted for via the normal business-trip form of the OVGU in any case (see enclosure). Bookings are only allowed to be made after the written improvement of the BFG is at hand.

Enclosure:

Forms of the OVGU for the application of business trips according to the daily rate of an international trip: http://www.formularpool.ovgu.de/Formulare+A_Z/D/Dienstreise.html

Support funds for convention trips and research stays for junior academics of the OVGU



OTTO VON GUERICKE
UNIVERSITÄT
MAGDEBURG



BÜRO FÜR
GLEICHSTELLUNGSFRAGEN

Support funds for convention trips and research stays for junior academics of
the OVGU

Application

Support for a convention trip

Date of receipt at the BfG

Support for a research stay

(Please tick as appropriate)

Personal Data		
Surname		
Name		
Title		
Date of birth		
Status	<input type="checkbox"/> Graduating <input type="checkbox"/> Post-doc	(Please tick as appropriate)
Contact		
Street Address		
Post Code/ Place		
Email		
Telephone (landline)		
Telephone (mobile)		
Professional Affiliation		
Faculty		
Department		
Chair		
Supervising professor or scientific co-operation partners		
Information on conference trip/ research stay		
Period		
Country/ City		
Title of the conference		
Partner institution		
I acknowledge that only applications which are completely filled in, are going to be worked at. My signature assures the validity of the information given by me above. I have read and accepted the announcement regarding the application of funds for convention trips and research stays for junior academics of the OVGU.		
Place	Date	Signature